

Pontiac Public Library Board of Trustees Special Meeting
Pontiac Public Library, 60 East Pike Street, Pontiac, MI 48342
Special Board Meeting- June 4, 2018
3:00 P.M.

The meeting was called to order by Chairperson Hatchett. Roll Call: Hatchett, present; Earl, present; Duvall, present; Maxey, absent; Richardson, present; Rutherford, present. A quorum was present.

APPROVAL OF AGENDA

The board reviewed the meeting agenda.

A motion was made to approve the agenda; Motion Trustee Duvall, seconded, Trustee Rutherford. Roll Call; Hatchett, yes; Earl, yes; Duvall, yes; Richardson, yes; Rutherford, yes. Motion carried.

PUBLIC COMMENTS

No public comments were made.

FINANCIAL PRESENTATION OF DRAFT BUDGET FOR FISCAL YEAR JULY 1, 2018-JUNE 30, 2019

Director Devan Green began her presentation for the new fiscal year's budget for the board. The total amount proposed for the revenue taken in for fiscal year 2019 is \$968,886.89. The primary revenue source is the millage that the Library receives for property taxes. The expected revenue from the property taxes is expected to be \$711,818. The total expenses proposed for fiscal year 2019 are \$1,164,500.10 and it's proposed to take the \$195,613.21 difference between the revenue and expenses from the fund balance.

Trustee Maxey arrived to the board meeting.

The Director reviewed each line item of the budget for the Library Board. The Board requested that the Director purchase memberships for some of the current board members for the American Library Association and the Michigan Library Association. The Board also requested that the Director add money to the budget- \$5,000 under the management consultant line item and \$15,000 in administration allocation, which will increase the library's expenditures by \$20,000. The board suggested adding an additional \$3,000 dollars to office equipment in order to allow for the Library to possibly purchase a printer. This would increase the expenditures by an additional \$3,000.

The meeting was adjourned.

Submitted,

June 13, 2018

Joshua Campeau, Operations Librarian
Pontiac Public Library