



60 East Pike Street Pontiac, MI 48342

SNOW REMOVAL/LANDSCAPING REQUEST FOR PROPOSALS

Notice of Proposal: The Pontiac Public Library Board of Trustees is issuing this Request for Proposals (RFP) to solicit sealed proposals from qualified, licensed vendors who specialize in landscaping and snow removal to furnish all professional services, equipment, labor and materials necessary to provide snow removal and landscaping services for the Pontiac Public Library grounds and parking lots.

Request for Proposal for Landscaping & Snow Removal due Tuesday October 23, 2018 by 8pm

The contact person for this RFP:

Devan Brie S. Green, MLIS Library Director

Pontiac Public Library

60 East Pike Street

Pontiac, MI 48342

The proposal must be submitted in person at the library. The proposal is due by 8pm on Tuesday October 24, 2018. Seven (7) copies of the proposal are required.

Scope of work: Landscaping and Snow removal for the Pontiac Public Library and all grounds located at 60 East Pike from November 1, 2018-June 30, 2020:

Snow Removal

- Plow or remove snow from the following at 2" of snow from all grounds (to be completed by 9 a.m., if possible): all sidewalks including those leading to the building and front steps, ramps and front porch and all parking lots (main, pavilion, employee and the dock). *Indicate price to plow parking lot, sidewalks and salting (price for each occurrence for each action).*
- Salt/Calcium Chloride all sidewalks leading to the building and front steps, ramps, front porch and parking lots.

Landscaping

- Grass cutting and edging
- Spring Clean-up
- Weeding
- Putting down mulch
- Planting flowers (price per bulb/plant)
- Fall Clean-up (leaves/debris)

The Proposal will include:

- Description of the work to be done as outlined above.
- A list of clients with telephone contacts for whom the proposer has performed comparable services as those described in this request.
- Fees detailed separately for each of the items described above.

The vendor shall possess and maintain Workers Compensation Insurance, General liability Insurance and Contractual Insurance as set forth and provide copies of certificates of coverage.