



## **SNOW REMOVAL REQUEST FOR PROPOSALS**

**Notice of Proposal:** The Pontiac Public Library Board of Trustees is issuing this Request for Proposals (RFP) to solicit sealed proposals from qualified, licensed vendors who specialize in snow removal to furnish all professional services, equipment, labor and materials necessary to provide snow removal for the Pontiac Public Library grounds and parking lots.

Request for Proposal for Snow Removal due June 15, 2018 by 5:30pm

**The contact person for this RFP:  
Devan Brie S. Green, MLIS Library Director  
Pontiac Public Library  
60 East Pike Street  
Pontiac, MI 48342**

The proposal must be submitted in person at the library. The proposal is due by 5:30pm on Friday June 15, 2018. Seven (7) copies of the proposal are required.

**Scope of work:** Snow removal for the Pontiac Public Library and all grounds located at 60 East Pike from November 1, 2018-April 2019:

- Plow or remove snow from the following at 2" of snow from all grounds (to be completed by 9 a.m., if possible): all sidewalks including ones leading to the building and front steps, ramps and front porch and all parking lots (main, pavilion, employee and the dock).
- Salt/Calcium Chloride all sidewalks leading to the building and front steps, ramps, front porch and parking lots.

The Proposal will include:

- Description of the work to be done as outlined above.
- A list of clients with telephone contacts for whom the proposer has performed comparable services as those described in this request.
- Fees detailed separately for each of the items described above.

*Indicate price to plow parking lot, sidewalks and salting (price for each occurrence for each action). The vendor shall possess and maintain Workers Compensation Insurance, General liability Insurance and Contractual Insurance as set forth and provide copies of certificates of coverage.*